**Piedmont Adult School**

**PROSPECTIVE INSTRUCTOR FORM**

*Welcome to the Piedmont Adult School. We appreciate your interest in offering a course here. We offer a variety of subjects under the categories listed below in the Course Topics. Please use this form to present the subject you wish to share with our students.*

**Important Information**

* *PAS pays instructors $35 an hour, per hour of classroom time.*
* *Classes only proceed if we meet our minimum enrollment.*
* *We* ***do not*** *allow soliciting of our patrons during class nor advertising of outside ventures.*
* *All reference books are to be posted in the class descriptions with appropriate ISBN so students may purchase it independently. (suggestions of known vendors is permitted)*
* *We* ***do not*** *allow selling of text materials in the classroom.*
* *We* ***do not*** *allow sharing of contact information of our students to outside entities. Classes are to be held at Piedmont Unified School Facilities unless pre-arranged. (i.e. field trip, etc…) We operate with the expectation of meeting the Piedmont Unified School District’s terms of employment.*

**Name**

**FIRST \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ M.I. \_\_\_\_\_ LAST\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MALE \_\_ FEMALE\_\_**

**Contact Information**

**PHONE (\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EMAIL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address**

**STREET \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CITY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ZIP \_\_\_\_\_\_\_**

**Course Topics**

*These are the categories of courses in our Moonlighter publication. Please check all that apply to the course you would like to offer.*

**ARTS & CRAFTS \_\_\_ BUSINESS\_\_\_ COMPUTERS \_\_\_ GENERAL \_\_\_ HEALTH & RECREATION \_\_\_**

**HOMEMAKING \_\_\_ LANGUAGE \_\_\_ MUSIC \_\_\_**

**Subject/ Title**

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**Course Description**

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**Technical Needs for Course?**

**What kind of space or technology does your course need?**

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**References**

*Please provide three professional references who can speak to your ability to teach adults or your knowledge of the content you wish to teach.*

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number (\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number (\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number (\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cover Letter and Resume**

*Please attach a current cover letter and resume with this form. We will be in touch with you in 7-10 business days regarding your interest in providing a course. Thank you for taking the time to reach out to us.*